

**STATE WORKFORCE INNOVAITON BOARD (SWIB)
FIRST ANNUAL MEETING –APPROVED MINUTES**

September 19, 2018

Meeting Location: 3 Barrel Court, Concord, NH

Members/Proxies Present: Dick Anagnost (Chair), Mike Alberts, Charles Ansell, David Cioffi, Kelly Clark, George Copadis, Sarah Currier, Dwight Davis, Robert Martel, Lee Nyquist, Michael Somers, Val Zanchuck, Tamer Koheil, Donnalee Lozeau, Jonathan Mitchell, Brenda Quinn William Hatch, Michael Zellem Eric Proulx, Will Arvelo, and Tim Sink

Members Not Present: David Juvet, Glen Brackett, Michael Dunican, Lynda Erdbrink, Peter McNamara, Alan Reische, Rick Wheeler and Ken Merrifield

Call to Order: Dick Anagnost, Board Chair, called the meeting to order at 2:00 p.m.

Motions for Approval:

Material Location	Description	Motioned by	Seconded by	Abstained	Voted to Approve
Tab 1	May 16, 2018 Board Minutes	George Copadis	Dave Cioffi		X
Tab 2	Revised WIOA Discretionary Funds	Will Arvelo	George Copadis	Donnalee Lozeau	X
Tab 3	Annual Monitoring Summary	Will Arvelo	Sara Currier	Donnalee Lozeau	X
Tab 4	High-demand Occupations List	Dave Cioffi	Will Arvelo		X
Tab 5	PY 2018 WIOA Master Budget	Tamer Koheil	Kelly Clark	Donnalee Lozeau	X

Presentations:

- Peak Workforce Initiative – Taylor Caswell, BEA Commissioner
The Commissioner of Business and Economic Affairs (BEA) shared details on the work lead by BEA to develop and grow the state’s PEAK WORKFORCE initiative. Primary goals of the initiative include: 1. Realign and regulate state programs 2. Diversify NH’s workforce 3. Build New Business/Academic/State Alliance and 4. Launch and maintain digital media talent attraction campaign.

- Sector Partnership Initiative (SPI) - Phil Przybyszewski, Project Director
The Sector Advisors provided an update on activities to date and discussed plans for sustaining the project beyond December 2018.
 - Health Care
 - Tech Talent
 - Construction
 - Manufacturing
 - Hospitality

Adjourn:

The chair adjourned the meeting at 4:20 p.m.